

Lymm Heritage Information Centre

Reg Charity 1164961

TRUSTEES ANNUAL REPORT 2019

1. Introduction
2. Objectives
3. Governance and Management
4. Financial Report
5. Exhibitions
6. Learning
7. Archiving
8. Oral history
9. Volunteers
10. Friends & Sponsors
11. Premises
12. Additional / Miscellaneous Activities
13. On-line presence
14. The Year Ahead

Accounts for the year ending 31 December 2019

Independent examiner's report on the accounts

APPENDIX A—Links

1. Introduction

Lymm Heritage Information Centre is a registered charity. It was originally formed and constituted as a volunteer group in January 2015 and became registered as a Charitable Incorporated Organisation (Lymm Heritage information Centre No 1164961) on 22 December 2015. The address of the charity is Lymm Heritage Centre, 1 Legh Street, Lymm, WA13 0DA.

This report covers the year ended 31 December 2019.

The Heritage Centre first opened its doors to the public as an exhibition centre on 22 June 2017.

By the end of December 2019 the Centre had welcomed over 18,000 visitors since opening. Attendance figures for 2019 were 7,154 compared to 5,853 for the previous year. This was based on a count of centre visitors during opening hours and does not include all the school groups and visitors for a large number of one-off day and evening sessions.

The centre also ran successful education programmes based around the centenary of the World War One Armistice, Lymm's canal history and Lymm then and now.

The Lymm Archive (thelymmarchive.co.uk) is now live and available to the general public with over 2,000 images now fully documented and uploaded. There will be many more to follow.

Much has been achieved through volunteering, activities, exhibitions and links with other groups as will be seen in the main report. The Heritage Centre is widely recognised and appreciated as an important resource for the community as well as a being an attractive destination for visitors.

The vast majority of our initiatives would not have been possible without the support of the National Lottery Heritage Fund – NLHF (£88,200). The Trustees have been granted an extension to 31 December 2020 to enable us to deliver fully on our original vision. We also continue to work hard to ensure financial sustainability and have successfully built a number of revenue streams - see Section 4 Financial Report.

Coronavirus pandemic

Since the beginning of 2020 the spread of COVID-19 and measures to control it have had a significant effect on the operation of the Heritage Centre. In mid-March the trustees made the decision to temporarily close the Centre in order to protect our volunteers and visitors. Shortly afterwards the government ordered a nationwide lockdown. The closure and public health restrictions meant that the majority of our activities and income sources temporarily ceased including centre donations, retail, room hire, education/group visits and walks/talks. In addition, a major annual donor, Lymm Historic Transport Day, was unable to hold its 2020 event and consequently was not able to make a donation.

The Centre only re-opened on 4 July 2020 when museums and similar institutions were allowed to re-open. A risk assessment was performed pre-opening in line with the government's COVID secure workplace guidelines. This led to operational changes including a restriction on the number of visitors allowed in the Centre at the same time, a request for visitors/volunteers to use hand sanitiser upon entry, signage asking everyone to keep at least 2 metres apart and a request that visitors pay via contactless card. In addition, a cleaning regime has been implemented after each shift.

Many of our Centre volunteers are aged 70+ and classified by the government as clinically vulnerable. Several volunteers have health conditions which means they are extremely clinically vulnerable. Some volunteers have been understandably reluctant to volunteer at the Centre when it re-opened given the continued risk of virus transmission. An appeal has been made for new people to volunteer and this has had some success.

Recognising that many charities with significant fixed property costs would suffer large falls in income for many months, the government established assistance in the form of the Local Authority Discretionary Grant whereby small charities with such costs could apply for a grant of up to £10,000. The Centre was successful in applying for this grant and received £10,000.

Although the Centre was shut, a small group of people continued to work safely on expanding the current exhibition and increasing the number of images held on our free to use public archive: thelymmarchive.co.uk.

Heritage Lottery Fund agreed to extend our project close date to Dec 31st 2020 in line with a general policy of increased flexibility as a response to the effect of coronavirus. During the closure period and once regulation allowed, we progressed the exhibition project by adding new Edwardian shop window exhibits, upgrading our retail display area, adding new audio-visual features and making a number of minor cosmetic enhancements to existing exhibits.



The new Edwardian shop window and Retail display installed during our closure period, April -July
The Centre also set up an enhanced on-line shop facility to help promote new products including a new Lymm jigsaw and The Time Traveller's Handbook.

It is impossible to know the extent and duration of the coronavirus emergency and how it will affect the Centre in the short, medium and long term. We are doing our best to succeed by having a professional and engaging exhibition, an interesting archive and eventually re-establishing our education and other community activities. We also manage our finances carefully and have worked hard to build strong reserves during our first three years.

2. Objectives

Our Registered Charity constitution states our overall objective as

"To advance the education of the public by providing and maintaining a heritage centre and museum for the exhibition to the public of objects, documents, photographs and other items connected with the history of Lymm, Cheshire and surrounding district."

Our constitution is available for download at lymmhic.co.uk/about_us

The trustees have had regard to the Charity Commission's guidance on public benefit.

Our Heritage Lottery funding is based on a more specific, three stranded project:

- a) Exhibitions
- b) Learning & Engagement
- c) A public on-line archive.

NLHF projects are assessed on their potential to create positive outcomes

- a) for items of heritage value
- b) for individuals
- c) for community

Our project is driven by the aim of delivering on those outcomes and we believe we are succeeding to date by:

- a) storing, preserving and sharing items and information of heritage value.
- b) providing opportunities for individuals to learn about Lymm's heritage as a visitor, as a volunteer, and as a participant in activities.
- c) contributing to the economic wellbeing of the village by promoting visitors and enhancing the offering to tourists and local people alike.

3. Governance and Management

During the year we accepted resignations from two retiring trustees Ray Banton and Su Williams. We thank them both for their valuable contributions. The charity and the project is now overseen by a group of four trustees who are all also active members of the management team.

These are

Alan Williams - Chair & Exhibitions Development

Patrick Knowles – Treasurer

Glynis Allen - Collections and Archiving

Mark Linnell – Volunteer Co-ordinator

The following additional members make up the management committee

Geoff Hawley - Education team and Parish council link.

Trish Cockayne – General assistance

Malcolm Young- Head of Education team

Alan Taylor- Local history consultant, archiving and photographer.

Sue Haddock – Minutes Secretary

Representation from Lymm & District History Society is still welcome but appears to have lapsed during the year.

This core management team of nine meet on a quarterly basis. There are also a number of working sub-groups covering key areas of activity. The sub-groups vary in size from one to five but also co-opt in additional help where needed. The groups are as follows, with leaders identified, and include many people who are not members of the core management team.

Learning and Engagement – Chair Malcolm Young

Archiving – Chair Glynis Allen

Volunteering & Oral History - Chair Mark Linnell

Premises- Vacant

Finance – Patrick Knowles

Exhibitions - Alan Williams

Research – Roger Hannam

Friends' Admin – Chris Wakefield

All the sub-group chairs, with the exception of Roger Hannam and Chris Wakefield sit on the main management team and all report in regularly.



The Centre exterior- featuring a Remembrance display

While we have a strong overall structure there are still areas where we would welcome additional input from volunteers with appropriate skills. These include retail management, administration, premises management and marketing & publicity. Research is another area where additional resource is always welcome

Underpinning our whole operation is our volunteer team which has now reached over fifty in number. Many are mainly involved in staffing the centre during our four sessions of opening per week but we rely on volunteers too for education, archiving, research and other activities.

4. Financial report

During the year ended 31 December 2019 the charity had income of £75,735 and made payments of £42,640 resulting in net receipts of £33,095. Full details are included in the accounts at the end of this report.

Income comprised the second tranche of the National Lottery Heritage Fund grant (£35,280) donations (£19,426), sale of retail goods (£13,212), education income (£1,256), room hire (£3,116), walks/talks (£768), Gift Aid (£2,625) and interest income (£52).

The trustees are very grateful to all those individuals and bodies who have made donations or grants during the year. Donation and grant income included:

	2019 £	2018 £
Lymm Historic Transport Day	3,000	3,000
Public donations	1,878	1,957
Friends of Lymm Heritage Centre	2,336	1,915
Lymm Festival	1,000	
Lymm Round Table		1,000
Other donors	1,991	1,739
Lymm Rotary Club	250	
4Lymm	250	
Lymm Parish Council grant	5,000	
Co-op Community Fund grant	3,721	
Total	19,426	9,611

Payments included £35,665 for non-capital expenditure and £6,975 for capital expenditure. The largest item of non-capital expenditure, apart from goods for resale, was the cost (£11,994) of the one-off licence fee relating to the new digitisation project software supplier. The two largest items of capital expenditure were models (£3,052) and more display blocks (£1,692).

National Lottery Heritage Fund (NLHF) grant

In 2017 the charity successfully applied for a grant of up to £88,200 being 87% of the total eligible project cost of £100,950 towards a project to establish a heritage centre in Lymm. The grant is payable in stages with the first tranche of £44,100 being received in 2017 and the second tranche of £35,280 received in 2019.

The grant is for certain approved purposes – principally furnishing and equipping the building, developing a core exhibition, setting up a digital archive and working with schools and other organisations to develop activities associated with the history of Lymm. As the purposes of the grant are somewhat narrower than the Objects of the charity, the grant has been treated as a restricted fund and the accounts prepared accordingly.

As at 31 December 2019 some 62% of the total maximum grant amount of £88,200 had been spent. The approved purposes of the grant must now be completed by 31 December 2020. Any part of the grant that is not spent by the deadline is repayable.

Cash

At the end of 2019 the charity had cash at bank and in hand of £85,297 split:

NLHF – restricted fund	£24,451
Unrestricted funds	£60,846

Unrestricted cash balances increased by some £28,000 over the year.

The year ahead and longer term

The primary task in 2020 is to complete the NLHF funded project.

During 2020 we aim to sustain and develop our existing income streams of Friends' subscription income, donation box income, retail profits, business support/sponsorship, room hire and bank interest whilst at the same time maintaining rigorous cost controls. This should mean that our unrestricted reserves are in a sound condition given that we started to pay rent at £1,000 per month from 1 June 2020 and our NLHF support will cease at the end of the year.

Longer term our cash flow projection shows that we are likely to incur annual expenditure of around £20,000 to £25,000 and will need to generate income accordingly. Over the seven years from June 2020 up to the latest possible end date of the current lease the charity will need to finance costs of £140,000 to £170,000. A substantial proportion of our annual costs will be fixed (60% to 75%) and this has been borne in mind when setting our reserves' policy – see below. See also our added note about the coronavirus impact at the end of the Introduction.

Reserves policy

Restricted reserve – NLHF grant

The trustees plan to spend substantially most of the current reserve on the approved purposes of the NLHF grant prior to the grant end date.

Unrestricted reserves

The coronavirus pandemic has shown the importance of having strong reserves in order to weather periods where income may be severely reduced for an extended period. This is especially true for a charity such as ours which from 1 June 2020 now has high annual fixed costs including £12,000 p.a. rent. The charity's policy is that unrestricted reserves represented by cash and liquid balances should not exceed, for an extended period, an amount equivalent to three years anticipated unrestricted expenditure. This means that the charity could continue to operate for a significant period where income was considerably lower than forecast unrestricted expenditure.

5. Exhibitions

2019 has seen the introduction of a number of new exhibits, most of them semi-permanent. These included:-

1. Chirotherium exhibit with life size model plus a geology trail supported by geology walks and booklet.



The Chirotherium model has been hugely popular

2. Fustian exhibit – featuring scale model of fustian cottage and wall display of 620+ names of fustian cutters from the 1861 census.



The Fustian Exhibit, including three storey cottage scale model

3. Gold Beating exhibit – featuring display of work tools and sound buttons from interviews with ex-employees



Gold-beating exhibit

4. Lego model of canal at village centre in 1891 featuring ice-breaker.



Lego scene showing canal “iced-up” in late 19th century

5. Start of development of retail history area with shop ad displays and start of creation of Victorian shop windows and accompanying display.
6. Start of development of a Brazil 66 exhibit.
7. Creation of new “Lymm- A Journey Through Time” exhibit supported by book and jigsaw.

We also featured our annual remembrance window display.

Much of this has been achieved via volunteer effort notably Colin & Janet Grimes (model making and display), Alan Williams and Roger Hannam (exhibit research and design) with research and practical support from others including Margaret Price, Honor Giles, Jackie Cooling, Jacky Carroll and Ray Banton.

We have also been fortunate to be working with professionals who are enthused by the project and have provided great value services. These include Tris Rossin (graphic design), Debbie Tingle (model making), Steve Guinness (Lego modelmaker), Scott Powell (joinery).

We are grateful to those who have donated or loaned us artefacts for some of our exhibits:

1. National Waterways Museum, Ellesmere Port – three large boat models.
2. Lion Salt work Museum – salt industry artefacts.
3. Muriel Bate – gold beating tools.

Plans for 2020 include

1. Mounting of “Great Heatley Salt Rush” exhibit including new booklet - end of January
2. Completion of retail windows display – end of June.
3. Completion of Brazil 66 exhibit – end of June.
4. Exhibit on Slitting Mill.
5. Installation of cutaway “n” gauge model railway showing cut-out of Ship Canal construction – work-in-progress via Warrington Model Railway Club.
6. Creation of canal boat diorama showing activity round the loan model of Duchess Countess
7. Mounting of exhibit to celebrate Lymm traditions: May Queen, rushbearing, Morris dancing.
8. Introduction of AV for
 - a. Window display

- b. Lymm Archive Browser
 - c. Wall display of images, powerpoints
9. Short Introductory video for visitors.

We aim to ensure that all of our exhibits are of a professional standard with the opportunity to explore topics through a variety of media. We have been delighted by the positive feedback we have received from our many thousands of visitors.

6 Learning

During the early part of 2019 the Education Team met on several occasions to review the established World War One programme and to develop a new programme. After consulting local primary schools examining changes to Lymm over the last 100 years a new programme was developed. Whilst the World War programme remains very popular schools are beginning to book to visit and experience the “Lymm Then and Now” programme which looks at a more general local history of Lymm village during the past 100 years.

During this period visits were made to the centre from local schools Statham C.P., Cherry Tree C.P., Oughtrington C.P. and Ravenbank C.P. and seven school visits were originally arranged or planned during the rest of this academic year prior to the coronavirus crisis. A charge of £5.00 per child has continued throughout this period although less structured, shorter or more informal visits by groups of children have been asked to make a donation to the centre. The Education Team has met formally on nine occasions in addition to several informal meetings. Joyce Murdoch, a valued and original member of the team, has left the group due to other commitments and Joyce’s expertise and knowledge have been much appreciated. Fortunately Fred Aylin, an experienced primary school teacher, has stepped in to effectively take over Joyce’s role during school visits and staffing by other volunteers has been maintained. Completed evaluations from schools continue to remain positive and complimentary. In addition Heritage Centre Volunteer Mary Trotter has continued to deliver half day sessions for groups of children to experience the “We Love Our Canal” programme supported by the National Waterways Museum and Shropshire Union Flyboat Restoration Society.



Year 5 pupils from Statham Primary School taking part in “We Love Our Canal” programme.

Malcolm Young, Education Co-ordinator.

7 Archiving

Since The Lymm Heritage Centre first opened in June 2017, the focus has always been on 'sharing heritage' and in a way that can be enjoyed by everyone. Not only for visitors to the Centre but also to the thousands of social media followers around the world. Through Alan Taylor's generous donation of his unique collection, this was the initial starting point for LyDiA, the Lymm Digital Archive as noted at the last AGM. Capturing all aspects of village life from local shopkeepers, community events and village traditions, The Lymm Archive now displays more than 2,000 images online. Acknowledgement is also given to Carol Sparkes from the Lymm Photographic Society for her considerable support and technical expertise in configuring all aspects of both software and hardware components.

The new LyDiA website, (thelymmarchive.co.uk) was launched in 2019. This was a key part of the project and for which the Centre was awarded support early in 2017 by the Heritage Lottery Fund.

It is also worth noting that a lot has happened over the past year, particularly with the change of image software complementing Lymm Heritage Centre's expectations. Now, using industry leading software PastView from Townsweb Archiving, this provides a user-friendly interface bringing these fascinating old images to life whilst providing the ability to add that 'all important story'.

Through collaborative development of this software with PastView, its configuration means the Centre has complete control as to how the images are displayed on the site and has allowed the creation of custom built categories for Lymm's trades, transport and traditions. Additionally, with the added display of annotations alongside most images, these are searchable not only by keywords, but also with the added sophistication of optical character recognition (OCR) and especially useful when searching within the Adverts and Articles category.

But perhaps more importantly, it is about securing our future for further generations, particularly as so many people have photographs of historic interest. By lending these to the Centre, high resolution copies can be made and acknowledged before being added to a collection. This will not only further add knowledge but fill in those all-important gaps. Supplementary revenue to support the Centre is generated from the sale of photographs either from visits or requests from site visitors.



The Digital Archive home page thelymmarchive.co.uk

Feedback continues to be positive and extremely encouraging and we hope you enjoy the site.

Glynis Allen, Trustee and Archiving Co-ordinator

8 Oral history

Funding was provided by the Heritage Lottery Fund for Oral History, including the purchase of equipment and training. Mark Linnell was the lead in this and arranged for two training sessions provided by Judith Jones and Dr Stephen Kelly from the Oral History Society. Nine volunteers completed the training. They also provided advice on what equipment to purchase. At the conclusion of the training, a detailed instruction manual was provided.

Value of Oral History

- **Oral history** is a way of understanding the recent past. No longer are we dependent only on the written word or photographs as oral history interviews can give us first-hand insight.
- **Oral history** enables people whose experiences have never been heard or written down to tell of their experiences. It is a way of documenting the history of people who may have been excluded from the official history of the past.
- Everyone has experiences that need to be collected as both a record for now and for the future. For example these might describe working practices or social customs that no longer exist. The personal recollections of individuals will preserve their past for the future
- **Oral history** is exciting because it is interactive and offers a rare chance to actually talk to history face to face. It is a collaborative way of working together across generations and communities.

A number of interviews have been carried out and highlight transcripts have been prepared. The most recent interview was of a Lymm resident who had worked in his family haulage company. Interesting details including his delivery of salt from Agden Salt Works to Liverpool Docks and how they purchased gold leaf from Wrights of Lymm for the signage of their fleet of around 17 lorries.

We have an Oral History Recording agreement form which we always get signed by the person being interviewed. At the conclusion of the interview, we prepare highlights of the interview so that people such as Roger Hannam is aware of what material has been captured. Preparing full transcripts is very time consuming. A digital copy of the interview is copied onto the computer in the office. These are automatically backed up and we have editing software to create soundbites. These can also be included in the digital archive.

Mark Linnell, Trustee and lead for Oral History

9 Volunteers

Lymm Heritage Centre has continued to open Thursday to Sunday afternoons (12noon to 4pm in winter and 1pm to 5pm in summer) staffed entirely by around 50 volunteers, including several new volunteers who have joined us during the year. We have closed between Christmas and New Year,

opening again on Thursday 2nd January 2020. Throughout 2019 we never failed to open on a day that we were scheduled to.

We have continued to refresh our exhibitions to maintain interest and attract additional visitors. Over the last 12 months we have added exhibitions featuring fustian cutting, gold beating, ice breaking on the Bridgewater Canal and a time line of Lymm's history.

The volunteers remain a tremendous asset to the Centre. Without them the centre would not be able to open.



The LyDiA archive team L to R Glynis Allen, Carol Sparkes, Alan Taylor

Volunteer activities extend well beyond the stewarding of the centre to cover digitisation, education, research, exhibition design and layout, and a variety of administrative tasks from room hire management to Friends scheme administration as well as management activities. This brings the total number of people contributing on a voluntary basis in one way or another to over 60.

Mark Linnell, Trustee and Volunteer Co-ordinator

10 Friends and sponsors

The Centre now has approximately 125 memberships. Many of them are joint, meaning almost 200 members in total. Membership is £12 pa for individuals and £20 for couples. In total this bring in around £2,600 per annum. As far as possible we encourage membership payment by standing order. Members receive regular news updates and also invitations to events and activities. Some of these friends go on to become volunteers or to support us in kind in other ways. We also have a business sponsor at £100 p.a. Friends and sponsors provide a vital, reliable, regular source of income and we continue to be keen to grow this area as much as possible but need to consider ways of introducing the scheme to visitors more proactively.



Visitors at the opening of the Gold Beating exhibit including descendants of the owners.

11 Premises

Our volunteer premises manager, Ray Banton, retired during the year which has left a vacancy in that area. Fortunately, as a recently converted building there has been little maintenance required and a number of ad-hoc improvements have been carried out by one of our volunteers, Phil Brownhill. This includes additional storage cupboards in the kitchen, a new noticeboard in the office and extra storage shelves in the store-room. We keep a watching brief on storage capacity and while we certainly have limited capacity it is not causing any significant issues at present.

Roof repairs have been undertaken to replace tiles broken by vandals walking on the roof. This involved an unwelcome expense of £340. Further minor damage has since reoccurred.

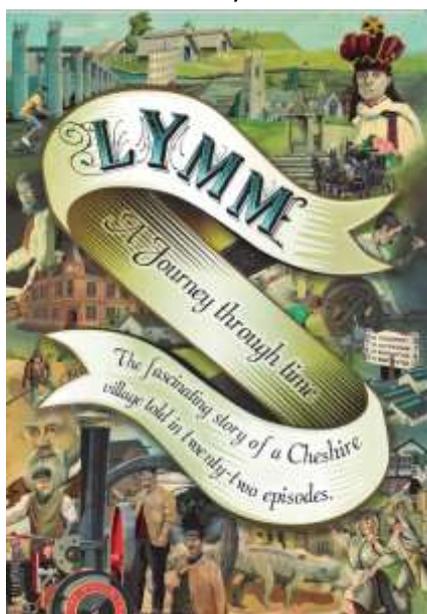
12 Additional /Miscellaneous Activities

We have provided speakers for a number of outside events and groups - including Warrington Local History Day and WI groups and also hosted a retired fellowship group. We participated in the Cheshire Residents Festival and are members of the Warrington Heritage Network.

We now have two brown signs installed on the approaches to the Centre which have enhanced our visibility and made us easier to find.

We have welcomed a number of Beaver and Cub groups through the year for informal evening visits.

The production of a new book “Lymm – A Journey Through Time” was a major undertaking that is already reaping financial rewards and will be a key resource and saleable item for years to come.



The cover of Lymm- A Journey Through Time

Further publications are planned.

We participate in village events including Lymm Festival, Lymm Historic Transport Day and Dickensian Day and Mary’s Parish Church Christmas Tree Festival.

We respond to occasional requests for helps from members of the public seeking specific information, often related to family history.

13 On-line presence

The Centre continues to offer a strong on-line presence via the website www.lymmhic.co.uk and the Facebook page www.facebook.com/lymmheritage. There has been limited development of the website due to time constraints but it has been used successfully to promote events and activities and does hold a wealth of information. This has been supplemented by the new site thelymmarchive.co.uk which is described more fully in Section 7 of this report. The Facebook page has 2,363 followers in 30 countries. A Facebook group, [Lymm Memories](https://www.facebook.com/LymmMemories) which was launched in late 2018 attracted 1,717 members in the first two months. One of those members has volunteered to manage the group which she does successfully. As well as providing a forum for people to share images and stories with old friends and neighbours it has also turned up some interesting new material of historical interest. The group also provides another outlet for promoting the centre.



lymmhic.co.uk – The Heritage Centre website

14. The Year ahead

The exhibitions section has already set out some of the new exhibits and other activities for 2020.

Our first priority is completion of the National Lottery Heritage Fund project for which funding runs out at the end of 2020.

Beyond that we will be looking to enhance our marketing and publicity to ensure that we maintain and hopefully increase our visitor numbers.

As mentioned in the Governance and Management section we would also like to strengthen the core team in the specific areas described there.

Contact Information

Alan Williams Chair

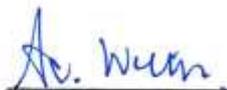
Telephone 01925-754080 07540-096282

www.lymmhic.co.uk

lymmheritagecentre@gmail.com

Approved by

Date 27/7/2020



Alan Williams (Chair)



Patrick Knowles (Treasurer)

APPENDIX A – Links with other organisations

Links with other organisations have been an important aspect of our activity during 2019. These links have helped us in a variety of ways including:

- Helping to establish good practice

- Learning and research

- Promotion

- Fund Raising

Dunham Massey Estate- National Trust

Imperial War Museum North

Warrington Museum and Library Archive

National Waterways Museum – Ellesmere Port

Daniel Adamson Society

Walton Cycle Museum

Anfield Bicycle Club

Birchcliffe Centre , Hebden Bridge

Trafford Local Studies

Cheshire Archive

Peel Archive

Congleton Museum

Lymm Jubilee WI

Lymm – various cub and beaver groups

U3A

4Lymm

Lymm Rotary Club

Lymm Probus

Friends of Arley Hall

Lion Salt Works

Grosvenor Museum Chester

Cheshire Image Bank

All local primary schools

Lymm High School

Lymm Historic Transport Group

Lymm Festival

St Mary's Church

ACCOUNTS

**LYMM HERITAGE INFORMATION CENTRE
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2019**

	Total funds	Restricted funds: HLF grant *	Unrestricted funds	Total funds
	2019 £	2019 £	2019 £	2018 £
A1 RECEIPTS				
Donations	19,426		19,426	9,611
Sale of goods	13,212		13,212	6,921
Education income	1,256		1,256	1,512
Walks and talks	768		768	498
Room hire	3,116		3,116	1,610
Interest income	52		52	48
Gift Aid receipts	2,625		2,625	
Heritage Lottery Fund grant	35,280	35,280		
TOTAL RECEIPTS	75,735	35,280	40,455	20,200
A3 PAYMENTS				
Purchases of goods	5,496		5,496	3,840
Utilities and broadband	1,608	1,405	203	1,904
Insurance	778	680	98	775
Minor capital items	709	614	95	709
Software licences and support	15,795	13,800	1,995	3,190
Graphics	7,420	6,483	937	3,230
Core exhibition costs	115	100	15	1,286
Education costs	477		477	513
Training costs	550	481	69	
Publicity	470	340	130	826
Refreshments	109		109	133
Cleaning	187	6	181	224
Printing, postage & stationery	333	280	53	102
Subscriptions	116		116	
Sundry expenses	1,163	97	1,066	687
Repairs and renewals	339		339	
Trustee expenses	0		0	23
Transfer	0	77	(77)	
Sub total	35,665	24,363	11,302	17,442
A4 ASSET & INVESTMENT PURCHASES				
Exhibition blocks/display cases	1,692	1,478	214	1,464
IT equipment	286	250	36	5,241
Models	3,052	2,666	386	
Other fixtures, fittings and equipment	1,945	1,578	367	1,122
Sub total	6,975	5,972	1,003	7,827
TOTAL PAYMENTS	42,640	30,335	12,305	25,269
NET RECEIPTS/(PAYMENTS)	33,095	4,945	28,150	(5,069)
Cash funds at 31 December 2018	52,202	19,506	32,696	57,271
Cash funds at 31 December 2019	85,297	24,451	60,846	52,202

* Heritage Lottery Fund grant - see Note 1 for more details

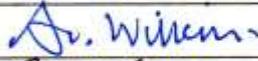
LYMM HERITAGE INFORMATION CENTRE
STATEMENT OF ASSETS & LIABILITIES AS AT 31 DECEMBER 2019

CHARITY REG. NO. 1164961

	Total	31/12/2019 Restricted funds HLF grant	Unrestricted funds	31/12/2018 Total
	£	£	£	£
B1 CASH FUNDS				
Cash in hand	125		125	116
Cash at bank	85,172	24,451	60,721	52,086
	<u>85,297</u>	<u>24,451</u>	<u>60,846</u>	<u>52,202</u>
B2 OTHER MONETARY ASSETS				
Gift Aid debtor	820		820	2,498
Trade debtors	254		254	820
Accrued interest receivable	563		563	8
	<u>1,637</u>	<u>0</u>	<u>1,637</u>	<u>3,326</u>
B4 ASSETS RETAINED FOR THE CHARITY'S OWN USE				
Retail stock	443		443	419
Exhibition blocks/display cases	8,436	6,951	1,485	6,744
Carpet	2,900		2,900	2,900
IT equipment	5,527	4,822	705	5,241
Exhibition models	3,052	2,666	386	
Other fixtures, fittings and equipment	4,039	2,329	1,710	2,094
	<u>24,397</u>	<u>16,768</u>	<u>7,629</u>	<u>17,398</u>
B5 LIABILITIES				
Trade creditors	219		219	435
Accruals	934		934	1,415
Provision for dilapidations	1,550		1,550	950
	<u>2,703</u>	<u>0</u>	<u>2,703</u>	<u>2,800</u>

Signed by two trustees on behalf of

all the trustees:

Signature	Print Name	Date of approval
	ALAN WILLIAMS	27/7/20
	PATRICK KNOWLES	27/7/20

Independent Examiner's Report on the Accounts

Section A Independent Examiner's Report

Report to the Trustees / Members of: LYMM HERITAGE INFORMATION CENTRE Charity Ref: 1164961

On accounts for the year ended: **31/12/2019**

Respective responsibilities of trustees and examiner: The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement: My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement: In connection with my examination, no matter has come to my attention (~~other than disclosed below *~~)

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Please delete the words in brackets if they do not apply.

Signed: 

Date: 28/7/20

Print Name: HELEN HICKIN

Relevant professional qualification(s) or body (if any):

BSc Mathematics; MA Operational Research

Address: 19 The Square, Lymm, Cheshire. WA13 0HX